



"Not for self"

Oswestry Rural Parish Council

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NOTICE IS HEREBY GIVEN that the Ordinary Meeting of Oswestry Rural Parish Council will be held at Trefonen Village Hall commencing at 7 pm on Thursday **28 March 2024** and Members are hereby summoned to attend for the purpose of transacting the following business.

[Zoom Link](#)

K L Lloyd

Signed by:
Kathryn Lloyd CPFA
November 2023
The Clerk & RFO

Date of issue: 21 March 2024

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

1. Chairman's Welcome

a) Chairman's engagements

2. Apologies for absence

To receive apologies for absence and to approve reasons for absence if requested in writing by a councillor

3. Police Report

a) To receive a report from The North Shropshire and Oswestry Safer Neighbourhood Team

4. Shropshire Council Report

To receive a report from Shropshire Councillor Joyce Barrow

5. Public Participation

In accordance with Standing Orders 3(e) members of the public may make representations, answer questions, and give evidence in respect of the business on the agenda. This does not include matters relating to the council's administration. Should anyone wish to discuss business which is not included on the agenda please write to the Clerk who will make arrangements for appropriate action.

6. Minutes

- a) To CONSIDER and APPROVE the minutes from a Parish Council meeting held on 25 January 20242023 (appendix 6a)

NOTE: In accordance with Standing Order number 12(a)(b) draft minutes served on councillors shall be taken as read. There shall be no discussion about the draft minutes except in relation to their accuracy.

7. Disclosure of Pecuniary Interests, Bias, and Pre-determination

In accordance with Section 29 of the Localism Act 2011 Members are personally responsible for deciding whether or not they should disclose an interest at this meeting. Where a matter arises at a meeting which directly relates to a Member's Disclosable Pecuniary Interests they must disclose the interest, not participate in any discussion nor vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest,' Members do not have to disclose the nature of the interest, just that they have an interest. (Please refer to Appendix B in the Council's Code of Conduct).

Members are also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be considered to be pre-determined.

8. Dispensations

To consider and approve any requests for dispensations

9. Declaration of Acceptance of Gifts and Hospitality

To receive any declarations of acceptance of gifts and hospitality

10. Planning Matters

a) Planning Decisions

To NOTE the following

Planning Application Details	Planning Proposals
24/00279/FUL The Elms, Middleton, Oswestry, Shropshire, SY11 4LT	Erection of a covering on an existing silage store and all associated works Decision: Grant Permission
23/01360/FUL Plot 1, Waen Lane, Maesbury Marsh, Shropshire	Erection of detached dwelling, garage and installation of package treatment plant Decision: Grant Permission
24/00086/LBC East Farm, Crickheath, Oswestry, Shropshire, SY10 8BP	Demolition of brick wall and repair/ replacement of decayed historic timber frame to south gable end with new oak frame (apart from both corner posts which require repair), reinstatement of close studding to ground floor south gable and glazed panel in former door aperture, all infill panels replaced with hempcrete infill (panels finished with lime wash inside and out), removal of failed brick infill panels within first section (adjacent to south gable) on both the east and west elevations and replaced with hempcrete infill (panels finished with lime wash inside and out), removal of failed brick infill panels within first section (adjacent to south gable) on both the east and west elevations and replaced with hempcrete infill panels (panels limewash on inside and out) removal of plaster board ceiling and provision of insulation in roof to create a bathroom at first floor in the south gable end room. Decision: Grant Permission

b) Planning Applications

To CONSIDER the following planning applications

Planning Application Details	Planning Proposals
24/00820/FUL The Elms, Middleton, Oswestry, Shropshire, SY11 4LT	Demolition of existing rear extensions attached garage and removal of static caravan, Proposed Rear extensions, sunroom and detached garage. Re roofing and associated external works. Replacement of existing septic tank with Treatment plant.
24/00927/AGR Llanforda Ucha Farm, Llanforda, Oswestry, Shropshire, SY10 7HJ	Erection of agricultural straw storage building extension, access track and all associated works
24/00987/LBC Woodhill, Woodhill, Trefonen, Oswestry, Shropshire	Minor internal and external works to upgrade bathrooms, rooflights, soil pipe etc on a Grade II building

NOTE: Planning applications not listed above that are received after the issue of this agenda and included on Shropshire Council's website will also be considered to meet response timeframes

11. Clerk's Report

To receive and NOTE a report from the Clerk (appendix 11)

12. Financial Matters

To CONSIDER and APPROVE:

- a) Income and expenditure for February 2024, I & E year to date balances , forecasted outturn position to 31 March 2024 (appendix 12ai, aii,aiii)
- b) Bank reconciliations to 29 February 2024 (appendix 12b)
- c) Provisional payments for March 2024 (appendix 12c)

13. Cuts in Service Provisions by Shropshire Council

- a) To CONSIDER the cuts in Service Provision by Shropshire Council as a result on the 2024/25 budget setting process and determine the impact on the Local Community within the Parish
- b) To CONSIDER what ACTIONS can be taken to reduce the impact by working with Oswestry Town Council and neighbouring Parish Councils

14. Grant Requests

To CONSIDER and APPROVE

- a) Grant requests (appendix 14a)

15. Risk Management

- a) To CONSIDER and APPROVE risk assessment inspections of the council's assets (to follow)
- b) To CONSIDER and APPROVE the annual risk assessment (to follow)

16. Appointment of Councillor(s) to Working Groups and Finance Committee

To CONSIDER appointment of Councillor(s) to fill vacancies on various working groups and Finance Committee.

17. Tony Cheetham Community Service Award 2023

To CONSIDER and APPROVE the launch of the Tony Cheetham Community Service Award 2024

18. Annual Parish and Annual General Meeting Date

To CONSIDER a request from the Clerk to change the agreed date of the Annual Parish and Annual General Meeting to accommodate a holiday.

19. Environment Working Group

To receive a verbal update from the Environmental Working Group and CONSIDER any actions.

- a) Water Pollution
- b) Trefarclawdd Farm
- c) Vyrnwy Frankton Connection

20. Road Safety Concerns , Morda

To NOTE increasing concerns by Morda residents regarding speeding and anti-social driving in the area, particularly on the B5069, Weston Road and Trefonen Road and for the Parish Council to request:

- i. Shropshire Council consider what practical measures, such as traffic calming and signage, can be introduced to improve road safety in the area, especially in light of the two very serious accidents that have occurred in last two years.
- ii. To support the call by local residents for safety barriers to be installed between the pedestrian footway and road at the junction of Trefonen Road and the B5069 by the village shop

21. Correspondence

- a) Email from former Councillor Roger Jones thanking the Council for the letter noting efforts during his time as a Councillor. Also to NOTE his agreement to continue posting agenda on the Coed y Go noticeboard and offer of support to the EWG.
- b) To NOTE the Police and Crime Commissioner Election for West Mercia Area on 2 May 2024.

22. Consultation

To CONSIDER and APPROVE any response to consultations received:

- a) Public Consultation – Shropshire Council Proposal for new swimming, fitness, and leisure facilities for the Shrewsbury Sports Village 15 March - 8 May 2024.
- b) Shropshire Council Gambling Act 2005 Policy Statement 2025-2028 (from 18 March 2024 - 9 June 2024)

23. Date for Next Meeting

To NOTE that the next meeting will take place on Thursday 30 April 2024 at Trefonen Village Hall.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present

24. Emails from former Councillor John Davies

- a) To CONSIDER recent communication from former Councillor John Davies and AGREE any ACTIONS (appendix 24).

25. Morda & Sweeney Village Hall

- a) To receive an update on the events prior to the meeting of Morda & Sweeney Village Hall Trustees 28 February 2024. (The Clerk / Cllr Martin Jones - appendix 25a)
- b) To CONSIDER any ACTIONS as a result of the Charities Commission cancelling the request by Morda and Sweeney Village Hall Committee to remove Oswestry Rural Parish Council as Custodian Trustees.

26. Trefarclawdd Farm

a) To receive an update from Cllr Iain Campbell on his visit to Trefarclawdd Farm and AGREE any ACTIONS

27. Staffing

a) To CONSIDER and APPROVE a request from the Clerk to carry forward 5 days annual leave.

28. Planning Enforcement

To NOTE any Planning Enforcements (The Clerk)